



Town of Northborough
Earthwork Board
63 Main Street, Northborough, MA 01532
Conference Room B
Wednesday, March 23, 2016

Present: Janet Sandstrom, Fred Philcox, Anthony Ziton, and Tony Pini

Also Present: Fred Litchfield, Town Engineer; Jacquie Goring, Board Secretary; Chuck Black, property owner of 150 Church Street; John Grenier, J.M. Grenier Associates, Inc., Jeanette VanDerpoel, resident of 20 Potter Circle.

At 7:00 pm, Ms. Sandstrom called to order the Earthwork Board meeting.

Public Hearings:

Renewal Permit
Kendall Homes, Inc.
150 Church Street
Map 55, Parcel 60

Mr. Chuck Black, Kendall Homes Inc., was present and informed the Board that four homes were proposed to be built on the Church Street property and three have been completed to date. One of the newly constructed homes is occupied and offers have been received on the other two homes. Mr. Black added that a buyer has requested the fourth house to be built. Mr. Black informed the Board that the three developed lots are stable and grass has been growing. Mr. Black noted that he was recently before the Board for a bond reduction and plans to complete the project this year. Mr. Litchfield noted that the Permit expired December 15, 2015 and the project is on track to be finished during this construction season and should be completed before the permit expires again next year. Mr. Black stated that he would like to complete the work by the Fall 2016. The Board confirmed with Mr. Litchfield that the bond amount is sufficient for the remaining work.

Mr. Philcox moved to close the public hearing and to renew the permit with the same conditions and bond amount as previously approved; the motion was seconded by Mr. Ziton and was unanimously approved.

Mr. Black also confirmed that a small amount of drainage work and tree planting remains to be completed at 269 West Main Street. Mr. Litchfield confirmed with Mr. Black to complete the work at 269 West Main Street this spring.

FYI:

- The Board reviewed the current Bond spreadsheet.
- Mr. Litchfield informed the Board of upcoming projects including 357 Main Street, 113 West Main Street, 1 Lyman Street and 40 Bearfoot Road and noted the locations of the sites and proposed work.

- The next meeting date is scheduled for May 4, 2016. The Board discussed the May meeting tentatively scheduled for May 25, 2016 which Mr. Litchfield cannot attend. The Board agreed to reschedule the May meeting to June 1, 2016.

Review Minutes of February 25, 2015:

Board members discussed the minutes of February 25, 2015.

Mr. Pini motioned to approve the minutes as written, Ms. Sandstrom seconded, and it was unanimously voted, "To approve the February 25, 2015 minutes of the Earthwork Board."

Review Minutes of June 24, 2015:

Board members discussed the minutes of June 24, 2015.

Mr. Pini motioned to approve the minutes as written, Mr. Ziton seconded, and it was unanimously voted, "To approve the June 24, 2015 minutes of the Earthwork Board."

Review Minutes of April 1, 2015:

Board members discussed the minutes of April 1, 2015.

Mr. Ziton motioned to approve the minutes as written, Mr. Pini seconded, and it was unanimously voted, "To approve the April 1, 2015 minutes of the Earthwork Board."

Review Minutes of February 24, 2016:

Board members discussed the minutes of February 24, 2016.

Mr. Pini motioned to approve the minutes as written, Ms. Sandstrom seconded, and it was unanimously voted, "To approve the February 24, 2016 minutes of the Earthwork Board."

FYI: continued

- Mr. Litchfield noted that the meeting minutes for July 22, 2015 and March 23, 2016 will be provided at the next meeting.
- Mr. Litchfield clarified the next meetings are scheduled for May 4, 2016 and June 1, 2016.
- Mr. Litchfield clarified with the Board that they do not require plans to be submitted for permit renewals but would like the applicants to provide a plan to the meeting. The Board requested that applicants applying for a bond reductions should submit updated plans with the application.

Adjourn:

Board members agreed that no further business needed to be discussed.

Ms. Sandstrom motioned, Mr. Ziton seconded, and it was unanimously voted, "To adjourn the Earthwork Board meeting."

The Earthwork Board meeting ended at 7:30 pm.

Respectfully submitted,

Jacquie Goring
Board Secretary